

# Connections Newsletter

October 2018

## **BOARD OF DIRECTORS REPORT:**

First of all, we hope you all had a wonderful summer. It was a great summer in many ways. Thank you to the Entertainment and Social Events committee for putting together such a wonderful 50 Year Anniversary Celebration. Thank you so much to all of the volunteers that rallied together to help this event be the success it was. Can you believe we had over 60 volunteers, young and old, come out to lend a helping hand? Volunteerism is alive and well in Sarcee Meadows and we owe it all to you our dedicated members.

## **Members Meeting Saturday October 20<sup>th</sup>, 2018 – SMHC will cover the cost of a caregiver.**

Our next Members Meeting will be held Saturday October 20<sup>th</sup>, 2018 at 10am, registration at 9:30am, at Grace Lutheran Church Hall. Please remember that your presence, your opinion, and your vote are all privileges of Co-operative living and the health of our community depends on your participation. It is a requirement to attend at least one Members Meeting however we really hope that you will find your way to attend all four. This is the last Members Meeting of the year so if you haven't attended one this year, you don't want to miss this one and risk becoming a Member Not in Good Standing.



We as a Board are so proud to know that you, our fellow SMHC members, trust us enough to share your thoughts and concerns at these Members Meetings. We are members just like you and we only want the best for the Co-op. We appreciate all of your support and guidance. Our ask is that when you have a question or comment at the Members Meetings, that you come to the microphone and address the Board and your fellow members in a calm and respectful manner. We can get so much more accomplished when we work together.

If you are uncomfortable speaking at the Member Meeting there are so many avenues to take to still have your voice heard. Drop a note in the Question Box, write a letter to the Board, or write a Letter to the Editor, visit a Committee Meeting or a Board Meeting (please be sure to contact Janine Bell, Committee and Volunteer Coordinator, first so she can schedule you on the agenda).

## **Correspondence for the Board**

As a reminder to all members, if you are sending in correspondence to the board, please be sure to have this to the office at least 72 hours prior to the Board Meeting. If it is received after this timeframe and is not time sensitive, it will be addressed at the following month's Board Meeting.



## **Snow is here!**

Parking can be difficult at the best of times but when the snow flies it can get a lot trickier. We ask you to please do your best to park straight in your parking spot. The best way to do this is to keep your parking spot clear of snow and other debris. Also when opening your car doors please be respectful of your neighbour's vehicle and don't bang your door into their vehicle.

## **New Taskforces – Bylaw Review Task Force and Grant and Funding Research Task Force**

For those of our members that want to get involved in SMHC affairs but don't want to join a committee, joining one of these taskforces may be right up your alley.

**\*\*\*Bylaw Review Task Force** - Some of our Bylaws are close to 50 years old and as times change so do some of our bylaws need to change and be updated. As part of the Bylaw Review Task Force you will work with a team to go thru our current Bylaws and make suggestions for change.

**\*\*\*Grant and Funding Research Task Force** – We at SMHC are always on the lookout for ways to save money. One way that we can do this is by applying for some of the many grants and subsidies that are out there. If research is something that you enjoy, this is the taskforce for you. You will work with a team to scour the internet and other resources to uncover money saving opportunities applicable to our co-op.

**\*\*\*A number of our committees are very short on members\*\*\***

**We are looking for additional members for the following committees.**

It is our hope that you realize the future of SMHC is in your hands and that you will join one of these committees. If we don't get more members on some of these committees we are going to have to relook at them. No experience is needed for these committees. Just your desire to learn and to help make SMHC a great place to call home.

We have indicated below the current number of members on each of the committees asking for additional members.

**Finance (5 members)**  
**Grievance and Resolution (3 members)**  
**Property Maintenance (3 members)**  
**Education and Involvement (5 members)**  
**Newsletter (5 members)**  
**Personnel (4 members)**  
**Membership (4 members)**



Your choice to join any of these committees may be a reflection of your professional or volunteer experience, but it may also just be about your passion for the work of that particular committee or task force. If you are interested in joining any of these committees or task forces please contact Janine Bell, Committee and Volunteer Coordinator for more information at [janine@sarceemeadows.coop](mailto:janine@sarceemeadows.coop) or 403-246-2746, Ext 102.

**From your Board of Directors we hope that you all have a wonderful Thanksgiving.**

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## **GENERAL MANAGER'S REPORT:**

*(It's Miller Time!)*



### **Office/Shop**

The roof is currently under construction, so things are a bit chaotic at the office and shop. The administrative office is located at unit H531. Regular hours in effect. The maintenance shop is still open and located at its usual location in B50.

**Note:** Most committee meetings will be held at B50 unless committees are otherwise notified. Board Meetings and CSI meetings will be held at H531.

### **Noise**

We are getting a number of complaints about noise in the Co-op. Please remember our units have adjoining walls and our neighbours may keep different hours. All residents have the responsibility not to make noise that disturbs others. SMHC also follows the same rules as the City of Calgary with regards to noise bylaws. Noise can include, but is not limited to, yelling, shouting, loud music, tvs, horns, power tools, etc. Louder



activities are permitted but try to keep within the City of Calgary times of:

- 7 a.m. to 10 p.m. Monday to Saturday
- 9 a.m. to 10 p.m. Sunday and Holidays

### **Pets**

SMHC has rules about pets and per our Housing Agreement it is a Member's responsibility to follow all SMHC policies. We are also a community within the City of Calgary and are bound by the City bylaws. There seem to be a large number of Members ignoring both SMHC policies and the City bylaws. The office has received a large number of complaints about roaming pets this summer. Allowing your pets to roam is not only against SMHC policies and City of Calgary bylaws, it is also dangerous for your pets and create issues with your neighbours.

Ignoring SMHC and City of Calgary pet rules can have a number of repercussions from fines and loss of pet privileges to the loss of your pet due to Animals Services being called or a pet being taken by the predatory wildlife that frequent the grounds.

Please review your handbook for the SMHC Pet Policies/Procedures and/or contact the office if you have any questions.

### **Prowlers/Homeless**

There have been some reports of prowlers and homeless individuals making their homes on SMHC grounds. Please keep an eye out for anything suspicious and report incidents to the police if the situation warrants it using the non-emergency line. Letting the office know of these situations allows us to report it to the Membership.

Do not encourage homeless individuals to set up camps or stay with Members, this may cause issues with units as well as liability complications. Being helpful and charitable is a wonderful thing, part of what makes Housing Co-operatives such a wonderful place to live, but there are other organizations that are set up to deal with this particular situation who will be able to provide better assistance for that person in need.



### **Anonymous Letters**

The office has received a few anonymous letters over the summer. Although we would love to help our members with the issues they are reporting, if a letter is sent anonymously there is nothing that can be done.

### **Chimney Work**

Chimney work to cap off old chimney stacks will continue as weather permits. There has been an issue with some chimney's dropping down in member's basements as the previous fastening has failed. This will not cause any issues with the unit or furnace but it does need to be repaired. In this situation access to the basement will be required.

### **Cannabis**

The Board of Directors is working on gathering information for a Town Hall regarding policies and procedures that will need to be developed for the legalization of Cannabis. Your input is valuable so please keep your eyes open for more information regarding dates and times.



## **Job Posting**

There is a job opportunity at the shop for a Carpentry Helper, see details listed further in this newsletter. Closing date for applications is October 19, 2018.

## **General**

I hope everyone had a safe, happy and relaxing summer. Although we seem to have abruptly started winter, I am looking forward to things to come.

Thank you,

Roberta Miller  
General Manager.



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# **◆Committee Reports◆**

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## **NEWSLETTER COMMITTEE:**

We are excited as we move into the final stages of compiling our Special 50th Anniversary Edition of Connections but are still looking for a little more content.

In hopes of including a few more stories from our valued members we are asking you to help us if you can. Any fun stories/memories you have of living in Sarcee Meadows, what living in this community means to you, or maybe a “where are they now” story of children that grew up here and have gone onto successful and happy lives. We are also looking for any pictures you would like to share.

If there are any tidbits you would like to share in this Special Edition please submit them via email to [janine@sarceemeadows.coop](mailto:janine@sarceemeadows.coop) or drop them by the office.

Please help us make this an unforgettable memory for people to look at for many years to come.

Deadline for all submissions is Friday, October 26<sup>th</sup>, 2018.

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## **ELECTIONS COMMITTEE:**

SEE YOU SOON!

Summer is fast becoming a cherished memory, our chance to give thanks [and eat delicious food!] is approaching this weekend and not surprisingly it is also the time to firm up our yearly activities, both old and NEW.

As one of your NEW activities we’re asking that you please consider a term of office on Sarcee Meadows’ Board of Directors beginning in January 2019



Look at that free evening slot that is on your calendars, the last Wednesday of every month [excluding July and August] and mark in a purposeful and rewarding elected position!!!

**\*\*Think and talk about it with your family, friends and neighbours.**

**\*\*Come to see us at the **Saturday October 20<sup>th</sup>, 2018 Members Meeting** at our election information table.**

**\*\*Find out all that is entailed, share your questions and let us help you make your decision to file the candidacy papers!!!**

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### **ENTERTAINMENT & SOCIAL EVENTS COMMITTEE:**

Wow!! What a great summer we had with two incredibly successful events! Thank you to everyone who came out to our Stampede Breakfast and to the 50<sup>th</sup> Anniversary Event!! We had a great turnout for all of these events and everyone had a great time visiting with their neighbours. Even the weather was fantastic for both events. Although it was a bit smoky during the 50<sup>th</sup> Anniversary event, that didn't hinder the celebrations at all.

Thank you as well to all our fantastic volunteers! We had a total of 64 volunteers of all ages sign up to help out at the 50<sup>th</sup> Anniversary Event! We are very excited to include all these new faces when planning coming up with Volunteer Appreciation plans in 2019!

Preparations are now underway for our annual Halloween Event on October 31<sup>st</sup>, 2018 but with a change in location! With the renovations going on at B50 we will be serving up hot dogs and goodie bags out of the temporary office location at **H531**. Watch for flyers for more details!



We are also busy planning the Winter Social and Potluck which will be held on November 17<sup>th</sup>, 2018 at Rutland Park Hall. This year it will be a family friendly event and include a Talent Show for all ages! Have you ever dreamed of being on “**America’s Got Talent**”? Well how about “**SMHC’s Got Talent**” instead? Can you sing, dance, tell jokes, play an instrument, perform magic, or anything else to entertain a crowd? Whatever your talent may be, we want to see it at our Winter Social! If you would like to be a part of the show please register with your name and your talent by contacting the Committee and Volunteer Coordinator, Janine Bell, by calling 403-246-2746, Ext 102 or by email at [janine@sarceemeadows.coop](mailto:janine@sarceemeadows.coop). Deadline to register is November 1<sup>st</sup>, 2018. Watch for flyers for this too!

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### **PROPERTY ENHANCEMENT COMMITTEE:**

Please turn off the lawn service taps.

#### **SHUT OFF PROCEDURES FOR LAWN SERVICE TAP**

- 1. INSIDE – Close the valve FIRMLY.**
- 2. OUTSIDE – ensure the hose is removed then open the tap and leave it open.**
- 3. INSIDE – open bleeder valve and drain water out, close bleeder valve.**



**Note:** If water continues to drip outside please call in a work order. If you have any troubles please put a work order in and staff will turn off the lawn service tap.

#### **Fences and decks**

- If you have a new pretreated fence or deck please make sure you stain or paint it within 3 years to protect the wood and your fence or deck will last longer.



- If you have already painted or stained your fence or deck please make sure it stays in good repair by replacing any rotting boards and paint or stain it every few years.

This will keep our community looking its best.

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### **ENVIRONMENT COMMITTEE:**



Greetings from the Environment Committee. Well, fall is certainly in the air. Where has the time gone? We trust everyone had a very happy and fun summer. Hold onto those warm thoughts because snow is not too far away!! The Committee held their September meeting and we were missing some **new** faces. Please consider joining our Committee. We meet every second month and we usually have fun discussions on a lot of Environment topics. Come and check us out at the next meeting; Tuesday, November 13, 2018 at 7:00 PM. Hope you all have a Happy Thanksgiving and a really fun Halloween!!

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### **FINANCE COMMITTEE:**

Over the past few months your Finance Committee has been struggling with the need to make substantial changes to our Housing Charge Assistance Policy. (HCA)

When the present policy was drafted prior to the end of our mortgage with CMHC we were “guessing” at what kind of formula we should use to allocate internal subsidy to low income members. During the term of the mortgage the subsidy funds were paid by CMHC and they determined the rules by which subsidy would be calculated and administered. With the end of the mortgage Sarcee Meadows would now be responsible for any subsidy paid to members. The policy that the members approved in April 2012 says that our Operating Budget will provide \$200,000 per year for HCA. We use 25% of gross household income. Minimum payments would not be less than 30% of the unit housing charge. This policy worked well until the downturn in the Alberta economy when suddenly more members required assistance. At the same time our buildings are getting older and replacement needs and costs continue to climb. As a result annual operating budgets have required larger than normal housing charge increases. All of those factors have required larger expenditures of subsidy dollars. Clearly that trend cannot be allowed to continue.

Your Finance Committee has discussed at length changes required to our HCA policy. At the October 20<sup>th</sup> Members Meeting you will be asked to approve the following changes:

- Subsidy will be calculated using 30% of gross household income from all sources.
- Minimum payments will be set at 50% of the normal housing charge for the unit applying.
- Administration will NOT spend more than \$200,000 per year for allotted subsidy.

We fully appreciate that this will cause a big change to members currently receiving HCA. Because the policy changes will not be approved before October 20<sup>th</sup> we have asked the Board to provide a three month grace period for members whose payments will increase dramatically. Rather than the change being effective November 1st, 2018 their increase will be effective February 1st, 2019. (One time only.)

The Finance Committee feels these changes are essential for the long term protection of our ability to provide subsidy to qualifying members. Please remember that subsidy is a privilege – not a right – of membership in SMHC.

Please plan to attend the October 20<sup>th</sup> members meeting to have a voice in these proposed changes.

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**FINANCIAL STATEMENTS:**

<b><u>Sarcee Meadows Housing Co-operative Ltd.</u></b>			
<b><u>Financial Statements - Summary</u></b>			
<b><u>as at August 31, 2018</u></b>			
<b><u>Balance Sheet</u></b>			
<b><u>Assets</u></b>			
Funds on Deposit	\$ 2,894,449.90		
Other Assets	\$ 1,726,997.81		
<b>TOTAL ASSETS</b>		<b>\$ 4,621,447.71</b>	
<b><u>Liabilities - current</u></b>			
Long Term Liabilities	\$ 813,208.03		
<b>Total Liabilities</b>		<b>\$ 813,208.03</b>	
<b><u>Reserve funds</u></b>			
Housing Charge Assistance	\$ 243,280.63		
Replacement Reserves	\$ 2,442,017.91		
<b>Total Reserves</b>		<b>\$ 2,685,298.54</b>	
Retained earnings + current deficit		\$ 1,122,941.14	
<b>Total Liabilities, Reserves, Member Equity</b>		<b>\$ 4,621,447.71</b>	
<b><u>Income Statement (for 10 months - November 1, 2017 to August 31, 2018)</u></b>			
	<b>Actual</b>	<b>Budget</b>	<b>% of Budget</b>
Revenue from Housing Charges	\$ 3,251,010.00	\$ 3,901,212.00	83%
All other income	\$ 76,712.92	\$ 167,430.00	46%
<b>Total Revenue</b>	<b>\$ 3,327,722.92</b>	<b>\$ 4,068,642.00</b>	<b>82%</b>
<b><u>Expenses</u></b>			
Total Insurance & Property Taxes	\$ 495,861.43	\$ 650,265.00	76%
Total Utilities	\$ 759,092.40	\$ 877,192.00	87%
Total Routine Maintenance Costs	\$ 462,799.16	\$ 599,500.00	77%
Total Personnel and Payroll Costs	\$ 702,902.59	\$ 846,650.00	83%
Total Administration Costs	\$ 37,229.89	\$ 69,202.00	54%
Total Democratic Functioning	\$ 117,041.41	\$ 151,900.00	77%
Total Reserve Savings	\$ 724,842.00	\$ 869,800.00	83%
<b>Total Expenses</b>	<b>\$ 3,299,768.88</b>	<b>\$ 4,064,509.00</b>	<b>81%</b>
<b>Net income for ten months</b>	<b>\$ 27,954.04</b>	<b>\$ 4,133.00</b>	
Overage is due to City of Calgary not sending out bills on time			

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# ◆Education◆

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## **ECO ALLEY NEWS YOU CAN USE – REDUCE, REUSE, REPURPOSE, RECYCLE**

When in doubt, check it out, just to be sure. Go to [www.calgary.ca/recycleright](http://www.calgary.ca/recycleright) or Google “Calgary recycles what goes where”. Read Connections Newsletter, read and keep important Office flyers/handouts re: Recycling issues.

As you may be aware there are no longer any **Leaf and Pumpkin Drop off Sites** in our area, therefore pumpkins and leaves can be **composted** in the **Green Compost Carts**.

**Pumpkins:** seeds, squash, pumpkin guts, and the orange rind can all be composted in the green cart. **Remove candles and any other decorative accessories before composting.** ‘Painted pumpkins’ go in the big trash bin as garbage.

**Leaves:** They are compostable. Put in **Green Cart** or in **Paper Yard Waste Bags** and place about a foot away from the green cart. Be sure to roll up the top end of the bag. Do not over fill bags – 20 kg is the limit. **TIP:** Gather up some of the leaves around your area and **reuse** as a “warm blanket” in your flower garden bed. They will decompose and add vital nutrients to your soil. They also act as a ‘warm’ cover over the winter for the beneficial **Ladybugs** who do such a great job of devouring aphids on our summer plants.



**Yard Waste:** **All yard waste** can go into the **Green Cart** for composting. This including leaves, cones, plants, flowers, garden waste, branches (break into small pieces), twigs, and hedge trimmings.

**Soil:** **All types of soil can be composted.** Use the **Green Cart** or place in Paper Yard waste bags (20kg limit). Be sure to roll up the bag.

**Meat:** Put all raw and cooked meat into **Green Cart**. This includes your **Thanksgiving turkey bones and carcasses as well as chicken bones and carcasses, sausage, etc.**

**Single Serve Coffee Pods are trash – put in trash bin.** Coffee grounds are completely compostable.

**Did you know?** Paper Flour bags and paper sugar bags can be **recycled**, shake out residue of flour and sugar first. Put old, used, or soiled baking ingredients into **Green Cart for composting**, this includes baking powder, baking soda, old flour, etc.

**Pet Hair, fur and feathers:** Place in a **certified Compostable Bag or Paper Bag** and tie up or roll up and place in **Green Cart for composting**.

**Paper cups and sleeves:** These are **recyclable**. **Plastic lids, cutlery, stir sticks, and waxed cups are garbage.** Put in trash bin.

### **Recycle Logic is still operating in our area:**

Currie Barracks – 1-888-678-2467, open 7 days a week from 10:00 AM to 4:00 PM.

Bring in your TV's (includes those over 30”), computers, monitors, printers, and many other Electronics that you no longer have use for and can be recycled. **Please bring a non-perishable item for the Food Bank when dropping off Electronic recycling.** Recycle Logic also accepts good condition household items, toys and used clothing for the Cerebral Palsy Association of Alberta. Bring any of these items along with your electronics.



**NOTE: Please do not put bags of good used clothing in the parking lot trash bins. There are a lot of places in the city that accept used clothing. Check out: Diabetes Association, Infusion Alberta, WINS (Women in Need), What Goes Where (City of Calgary Site), Mustard Seed, Drop in Center.**

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## **What You Need to Know About Cannabis and Driving in Alberta**

By Steve Kupferman

### **JUST THE FACTS**

Historically, it's been all too easy to get lost in a haze of misinformation about cannabis use. It's time to set the record straight.

**Myth:** Driving high is safer than driving drunk.

**Fact:** Even a small amount of cannabis will impair driving performance, since it affects the cognitive abilities that you need to drive safely—alertness, concentration, reaction time, ability to judge distances, perception, and coordination and motor skills. Impairment is impairment, whether it's due to alcohol or drugs. It's best to separate driving from cannabis use.

**Myth:** You drive better when you're high.

**Fact:** Tests have shown that drivers who are high are keenly aware they're impaired, so they develop compensatory strategies such as driving slower or increasing their following distance. But that doesn't mean they're driving more safely. In the U.S., where a handful of states have legalized recreational cannabis use, research shows that drug-impaired driving fatalities have actually increased.

**Myth:** Younger adults are more educated about how cannabis affects driving.

**Fact:** You'd think so, but according to a recent CAA survey, nearly one in three Canadians aged 18 to 34 believe they can drive better when high.

**Myth:** There's no roadside drug test yet.

**Fact:** Two saliva-screening devices have been submitted for approval. If approved, they wouldn't come into use until October, but police can still conduct a Standard Field Sobriety Test. This test detects drug impairment and probable cause for arrest. If you're arrested, a trained Drug Recognition Expert will perform further testing at the police station.

**Myth:** Cannabis affects everyone the same way.

**Fact:** Cannabis's active ingredient, THC, affects everyone differently and in different ways. One person may become impaired after one or two puffs, while another could be unaffected after consuming the same amount. There's no benchmark amount that's safe for all. If you're using cannabis, plan ahead and arrange for a safe drive home.

**Myth:** The government hasn't yet set penalties for cannabis impairment.

**Fact:** Federal and provincial penalties are enshrined in law. Drug-impaired drivers charged under Alberta laws can expect to have their licence suspended and vehicle seized, and are required to attend a remedial education course. Drivers can also be charged under the Criminal Code of Canada, which means a hefty fine and possible imprisonment, depending on your record of prior convictions and the amount of THC and alcohol in your blood.

**Myth:** There are exemptions for people who use prescription cannabis.

**Fact:** Even if you use cannabis for medical purposes, you can't legally drive while drug-impaired.

Excerpt from: <https://amainsider.com/need-know-cannabis-driving-alberta/>

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# ◆Community News◆

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## RUTLAND PARK COMMUNITY ASSOCIATION:

Every Tuesday and Thursday in Main Hall

Gentle Exercises

10:30 am to 11:15 am

All ages – free – sponsored by the City of Calgary

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## Ukrainian Festival Evening

Saturday December 1<sup>st</sup>, 2018

Details to follow or call Isabel at 403-242-6334

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## ST. ANDREW SCHOOL:

St. Andrew is taking part in a Calgary Catholic School District Fundraiser with the Calgary Flames! You may purchase Press Level tickets for \$39.00 with \$10.00 from every ticket being donated to the school. You can choose from three games: Friday October 19<sup>th</sup>, 2018 vs Nashville Predators; Thursday December 6<sup>th</sup>, 2018 vs Minnesota Wild; or Wednesday March 27<sup>th</sup>, 2019 vs Dallas Stars. Tickets are available on a first come first served basis. For more information please email [jwhite@calgaryflames.com](mailto:jwhite@calgaryflames.com), or to purchase tickets please visit [www.calgaryflames.com/ccsd](http://www.calgaryflames.com/ccsd).

The poster is set against a background of a hockey arena. At the top is the Calgary Flames logo. Below it, the text "CALGARY CATHOLIC SCHOOL DISTRICT FUNDRAISER" is prominently displayed. A central white box contains the following information:

FRIDAY OCT. 19 7:00 PM	THURSDAY DEC. 6 7:00 PM	WEDNESDAY MAR. 27 7:30 PM
FOR ONLY <b>\$39</b> \$10 FROM EVERY TICKET PURCHASED GOES TO YOUR SCHOOL. ALL FEES AND TAXES INCLUDED (REG. PRICE \$49.25)		

At the bottom of the poster is the Calgary Catholic School District logo, which consists of a stylized 'C' with a cross inside a square.

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# **◆Opportunities◆**

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## **JOB POSTING:**

There is a new job opportunity at the shop for a Carpentry Helper. Please see below and the next page for all the details on this position. Closing date for applications is October 19, 2018.



## **SARCEE MEADOWS HOUSING COOPERATIVE LTD.**

### **Full-Time Employment Opportunity Available**

Sarcee Meadows is looking for a qualified individual for the position of

### **Carpentry Helper**

(See description and qualifications needed on the back of this page)

### **To apply for this position, submit your resume and cover letter to:**

**Sarcee Meadows Housing Cooperative Ltd**

**B50, 4221 Sarcee Rd SW**

**Calgary, AB**

**T3E, 6V9**

**Attention:**

**Mike Read, Maintenance Supervisor**

**or**

**Roberta Miller, General Manager**

**CLOSING DATE**

**October 19, 2018**

## **Carpentry Helper**

### **November 2018**

**RESPONSIBLE TO:** Maintenance Supervisor, General Manager and Carpentry Department Lead

**POSITION STATUS:** Permanent Full Time

**SALARY RANGE:** To be negotiated, dependent on experience

#### **Characteristic Duties and Responsibilities:**

This position involves assisting the SMHC Carpentry Lead in the following:

- Performs work required on work orders, which can include:
  - Building headers and installing new closet doors in individual units.
  - Drywall replacement and repairs.
  - Installing interior and exterior doors, cabinets, vanities, countertops etc.
  - Build shelving, desks or any additional carpentry work required in or around B50.
- Attends unit inspections with other staff or volunteers.
- Ensures safety and security of personnel, members and property are maintained.
- Cleans up the job and maintenance shop site on a daily basis;
- Other duties as assigned by the Maintenance Supervisor or General Manager

#### **Qualifications:**

- High school diploma (or GED) is required.
- 2-3 years construction background in carpentry and some carpentry finishing would be an asset.
- Knowledge of general shop practices and skill in using shop tools and equipment.
- Capable of working overhead and not afraid of heights.
- Able to lift 50 lbs
- Fall Protection would be an asset.

The successful applicant will be a motivated individual who is organized, can prioritize their workload, and has exceptional people skills. This individual will work independently as well as being part of a team and will be expected to help out other departments within SMHC when requested.

Must be familiar with, and adhere to, all SMHC Procedures and Policies, including those outlined in SHMC's Safety Manual, Ethical Conduct Policy, Whistleblower's Policy and Personnel Policy.

All employees are expected to uphold SMHC management decisions and maintain staff confidentiality at all times.

Must complete a Criminal Record Check as well as be bondable

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### **NEW TASK FORCES:**

The SMHC Board of Directors have finalized the Job Descriptions for two new Task Forces which are now in need of volunteers. Please contact the Committee and Volunteer Coordinator at 403-246-2746 or [janine@sarceemeadows.coop](mailto:janine@sarceemeadows.coop) if you are interested in joining either of these groups.

#### **SARCEE MEADOWS HOUSING CO-OPERATIVE LTD.** **FUNDING RESEARCH TASK FORCE JOB DESCRIPTION**

DATE: September 2018  
TASK FORCE: **FUNDING RESEARCH TASK FORCE**  
STATUS: As required  
RESPONSIBLE TO: The Board of Directors  
REPORTS TO: Board of Directors and Membership  
COMPOSITION: As determined by the Board of Directors

#### **DUTIES AND RESPONSIBILITIES:**

1. Task force members will become familiar with current available grants, bursaries, loan programs, and any other funding opportunities for property maintenance/renewal/new builds for housing co-operatives and work together to provide recommendations of programs to apply to the Board of Directors and Membership.
2. Staff will do the necessary research and draft documents for the taskforce to review – these include:
  - Available grants/bursaries/loan programs/other funding opportunities
  - Terms and definitions
  - Table of contents
3. Non-staff task force members will be responsible for detailed review and presentation to the Board of Directors and Membership as required.
4. Consultations with outside agencies on this matter may include:
  - SACHA – when required
  - SMHC Legal counsel – when required
  - Alberta Government Services – when required
5. Once funding opportunities are approved, the task force will remain in place to ensure that there is on-going review of new funding opportunities. Process to be determined and approved by the Board of Directors.



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**SARCEE MEADOWS HOUSING CO-OPERATIVE LTD.**  
**BYLAW REVIEW TASK FORCE JOB DESCRIPTION**

DATE: September 2018  
TASK FORCE: **BYLAW REVIEW TASK FORCE**  
STATUS: As required  
RESPONSIBLE TO: The Board of Directors  
REPORTS TO: Board of Directors and Membership  
COMPOSITION: As determined by the Board of Directors

**DUTIES AND RESPONSIBILITIES:**

1. Task force members will become familiar with current SMHC bylaws and work together to provide recommendations of programs to apply to the Board of Directors and Membership.
2. Staff will do the necessary research and draft documents for the taskforce to review – these include:
  - SMHC bylaws
  - Terms and definitions
  - Table of contents
3. Non-staff task force members will be responsible for detailed review and presentation to the Board of Directors and Membership as required.
4. Consultations with outside agencies on this matter may include:
  - SACHA – when required
  - SMHC Legal counsel – when required
  - Alberta Government Services – when required
5. The task force will remain in place to ensure that Members received an up-to-date copy of SMHC bylaws. Process to be determined and approved by the Board of Directors.



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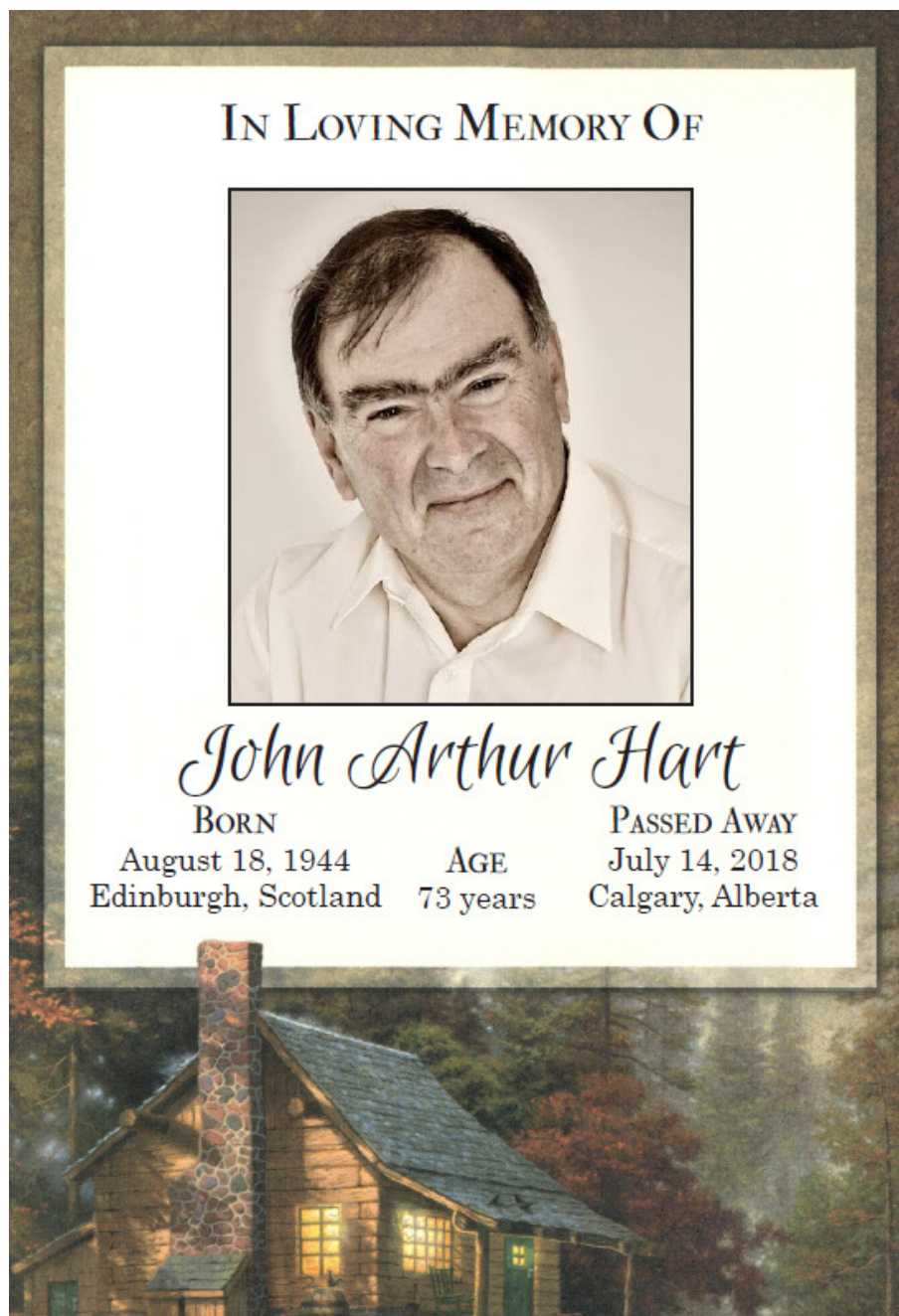
## ◆Human Interest◆

*This section is a great place for you to share with your neighbours and your community. We welcome any submissions that may celebrate Personal Accomplishments and/or Personal Milestones such as Births, Birthdays, Weddings, and Anniversaries. It is also a great way to send out Thank You Messages, notes of praise on a job well done, announcements, or any other tidbits that you'd like to share! Submissions can be emailed to [janine@sarceemeadows.coop](mailto:janine@sarceemeadows.coop) or dropped off at the office to the attention of the Newsletter Committee.*

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### **CONDOLENCES:**

Sarcee Meadows member, and former Director, John Hart recently passed away. At the request of his friends, and with the permission of his family, we have included the service folder with his biography here. Our condolences go out to Reta Hart and the rest of the Hart family for their loss.





John was born on August 18, 1944 at Elsie Inglis Maternity Hospital, in Edinburgh. His father, John Arthur Sr., was fighting in France after having taken part in the D-Day invasion, so John's mother Margaret took baby John to Musselburgh to live with her mother until the war ended. When John was two years old, he and his mother sailed on the Queen Mary to join his father in Canada, settling in Cambridge. In 1948, John became a big brother to his sister Evelyn. The family moved back to Musselburgh in the early 50s, and John enjoyed many days playing along the coast and the River Esk. The family came back to Canada in John's high school years, and after graduation he studied at Central Baptist Seminary in Toronto. During the summers, he worked for Eastern Steel, Kellogg's and Canadian Tire. John's life changed forever when he became the Assistant Pastor at Calvin Baptist Church in Toronto. It was part of his job to prepare the weekly bulletin with a young typist named Reta. It wasn't long before they fell in love. To earn enough money to buy an engagement ring, John worked for a summer on the oil rigs of Fort McMurray, a dramatic contrast to his experience as a pastor. They were married in December of 1968 and honeymooned in Niagara Falls. John always dreamed of having a family, and his dream became reality when he and Reta welcomed Jeremy in September of 1969. The small family moved to Calgary in March 1970, and John took a job at Calgary Transit. In December of that year, Jill was born. In April 1972, they had a second son, Jonathan. John was an active member of Killarney Baptist Church, serving as an Interim Pastor from 1973-75. However, John had a lifelong love of art. He felt led to make a shift and engage in formal training at the Alberta College of Art. He took a four-year program in graphic art and design and drove a city bus in the summers to earn money. During this time, a fourth child, Janna, was born. John graduated and began working as a Graphic Artist in the City of Calgary Planning and Building Department. He remained with the City from 1979-2001 and made many wonderful friends along the way. His family was completed with the arrival of Jacelyn in the fall of 1983. John remained a very active member of several churches throughout his time in Calgary, including Killarney Baptist, Christian Community and Bethany Chapel. John loved to serve in many ways including speaking, cooking, multi-media, children and youth ministries, small groups and keeping the staff well-equipped with sweets. In his retirement years, John served on the Sarcee Meadows Housing Cooperative Board of Directors. John was blessed with six beautiful grandchildren whom he adored.





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## **WOMEN'S CIRCLE**

*Submitted by Kathy Aubichon on behalf of the Women's Circle*

The Women's Circle and their kids would like to wish all of our seniors a very Happy National Seniors day. You are our leaders, our mentors, and our friends. We thank you for everything that you have done for us here at Sarcee Meadows and for everything that you continue to do. Sending lots of love and big hugs to each of you. Thank you to all of the kids and their moms that created some really special Happy Seniors Day cards and gift packages. The smiles on the faces of the kids and seniors said it all. It's always great fun when we can bring our youth and seniors together.



Kent Hehr, MP for Calgary Centre, visited Sarcee Meadows on his campaign trail and had a captive audience with some of the kids from the Women's Circle. He made them all feel extra special as they asked him questions and he asked them questions in return.



The ladies from the Women's Circle were excited to have a station set-up at the 50 Year Anniversary BBQ. We served anniversary cake, chai, mango juice, and halal burgers. Thank you to everyone that stopped by to enjoy the treats and hear more about the Women's Circle.



What an honor it was for the Women's Circle to receive an invitation to have a seat at the table to discuss the Taking Action Against Racism report put together by Alberta Minister of Education David Eggen and his team and the Alberta Government's proposed next steps. It was a very informative meeting and a great opportunity to meet others that are taking action towards Diversity, Inclusion and Anti-Racism in their community and across the province. We were given the opportunity to let the Ministers know about SMHC, about the Women's Circle and Co-operative affordable housing. In the front row of the below picture are Minister of Culture & Tourism Ricardo Miranda, Minister of Finance Joe Ceci, Minister of Education David Eggen and Minister of Community & Social Services Irfan Sabir.





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# ◆*Letters to the Editor*◆

*Letters to the Editor are the opinion of the author[s] and do not reflect the opinions of the Board of Directors or the members of Sarcee Meadows Housing Co-operative Ltd.*

*Letters to the Editor are not edited for content by the newsletter committee prior to printing.*

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## **LETTER TO THE EDITOR:**

Thank you to everyone that was a part of organizing the 50 Anniversary Barbeque this summer. It was so much fun. So much food variety and lots for the kids to do. So many people came out and everyone seemed to have fun. My kids really liked the dunk tank a lot.

A few months ago someone submitted a letter in the newsletter about the volunteer appreciation dinner talking about it being poorly attended only 60 or so people. Do volunteers, committee members, board members even want or need a special appreciation dinner? Poor attendance tells me no.

We had a big housing increase this year hitting us November 1. If we didnt spend \$8,000 on the volunteer appreciation dinner every year maybe housing charge wouldnt have to be such an increase. I noticed on next years budget the volunteer appreciation budget is increased to \$9,000. That is a lot of money for one event with only 50 or 60 people participating. I was going to ask about it at the member budget meeting in June but I was too nervous as people were mad about other things.

My suggestion is to cut the budget for the volunteer dinner/party in half and combine the volunteer appreciation dinner money with the barbeque money and just have one event in the summer for all of the members to enjoy. It will be a lot less expensive and fun for all of the members. The money saved by cutting the dinner/party in half could go back into the budget and be put towards fixing the buildings.

At the same time we should look at cancelling the winter time social. I dont know how much is spent on that party but I heard only about 30 people attended last year.

I know the budget has already been approved for 2018/2019 but I bet members would agree to decrease the spending for those two events and move the saved money into the building repairs budget line.

Thank you for giving this some consideration. Im a concerned member looking at ways to reduce spending so that we can save for our buildings.

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## **RESPONSE TO LETTER TO THE EDITOR:**

We would like to thank the Newsletter Committee for once again allowing us an opportunity to provide a response to an anonymous Letter to the Editor about Social Events and Volunteer Appreciation Events in Sarcee Meadows.

First of all we'd really like to say thank you to "Anonymous" for your feedback about the 50<sup>th</sup> Anniversary BBQ. We do always strive to find new and exciting ways for our community to come out and have fun with their neighbours so it is great to hear positive comments when members enjoy our events. We also would like to thank all our extra volunteers that made the 50<sup>th</sup> Anniversary the success that it was. We could not have done it without you!

We are a bit discouraged and disappointed though to see that the Volunteer Appreciation Dinner is once again under question, this time along with the Winter Social event.

We always try to hold as many events as we can each year and we work really hard to come up with new and refreshing ideas to make all our events as entertaining and successful as they can be. All events that are covered by the Entertainment Committee budget line are already intended for all of our members and residents to enjoy. Many of these events just wouldn't be possible without the help of our volunteers.

The Winter Social is a fairly new event with this being only its third year. As with anything new it makes sense to try it out a few times before deciding that it is not worth it and giving up on it. We have been given Board approval to go ahead with the Winter Social again this year. As noted earlier in the newsletter we are making some changes in hopes of encouraging more attendance. Following the event, as always, we will evaluate whether we continue with it going forward.

Much of the success of SMHC is due to our volunteers whether it be those that sit on Committees, are elected to the Board of Directors, deliver newsletters, or help out at events and meetings. Last year we sent out 117 invites for the Volunteer Appreciation Dinner, plus we sent gift cards to 19 youth volunteers for a total of 136 volunteers. With 380 units in SMHC we have just under 600 members, plus an additional almost 400 non-member residents and/or youth. That is almost 1000 people who are potential SMHC volunteers! With so many people here who can volunteer, we have so few that do volunteer. It is for this reason alone that we feel it is imperative that those people who do step up are recognized for their efforts and contributions to SMHC.

The 2018/2019 "Volunteer Appreciation" budget of \$9000.00 was approved by the members at the June Members Meeting. (For the record \$9000 breaks down to only \$1.97 per unit per month in your housing charges. The suggestion in the letter is to cut this budget in half and add it the BBQ event. This would then only be a savings of \$4500 and work out to \$0.99 per unit per month in housing charges.) Each year this budget line is intended to show appreciation to everyone who volunteered in some way during the previous year. Attendance at the Volunteer Appreciation Dinner does fluctuate from year to year but we feel this may be in large part due to the choice of entertainment each year. Some ideas have certainly been more successful than others.

While the "Volunteer Appreciation" budget is already set for 2018/2019, how we appreciate our volunteers is not yet decided. We are always open to discussion and possible changes in how we do things. However we do not wish to make any rash decisions based solely on the opinions of only a couple of people who, being anonymous, may or may not be volunteers. So to that end we are asking for two things:

- We would like to hear from those members that do volunteer and have been invited to the Volunteer Appreciation Dinner in the past
  - Do you enjoy attending the dinners and would you like to see them continue and/or would you like to see any changes?
  - If you choose not to attend the dinners, is there something we can change that would encourage you to attend? Or would you like to see some other form of appreciation?
- We would like to offer a challenge to those who do not volunteer but may have strong opinions regarding the Volunteer Appreciation budget and/or format. We ask that you step up, spend some time volunteering, attend the Volunteer Appreciation Dinner when you are invited, and then decide if you feel it is worth it or not.

Cooperatively yours,

The SMHC Entertainment & Social Events Committee



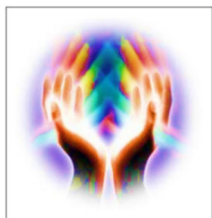
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## ◆Classifieds◆

*Disclaimer: Any ads placed in this newsletter are not to be considered as an endorsement by Sarcee Meadows Housing Co-operative Ltd. but are for information only.*

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### **Healing Intentions:**

Psychic/Medium

Card Readings

Book a party

Call Shelly: 403-660-2045

Energy/Crystal healings

Other Services available

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### **Knitted Dish Cloths For Sale:**

Assorted colours and patterns. \$2.00 each or 3 for \$5.00.

Call Tricia: 403-242-0048



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### **House Cleaning:**



I have over 15 years' experience and I'm available for all your cleaning needs; organizing your home or helping with small tasks on a weekly, biweekly or monthly basis. \$25.00 per hour includes all products needed for cleaning.

Contact: Monika 403-920-0920 or email: [cleanandshine28@gmail.com](mailto:cleanandshine28@gmail.com)

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### **Straightline Painting:**

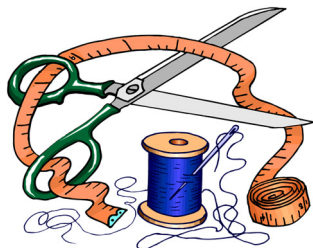
Residential painter, competitive prices, 30 years' experience. Used by SMHC

Call Peter: 403-998-5179



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### **Moments Fashion Solutions**



- Need Alterations?
- Italian Leather Products
- Baby Boots

Contact Marzena - 403-397-3779

[www.momentsfashion.com](http://www.momentsfashion.com)

## **Ladies & Girls only Swimming Session**

**Organized By**

**ICNA Sisters Calgary**

Golden opportunity for ladies & girls to learn swimming from female instructors with no men around. Covers are on all of the windows looking into pool area. Confirm your spot by contacting Farha Fatima (Contact information given below).



**Steam-room, Hot tub, Aqua size**



**Plenty of FREE Parking**

**Where: Killarney Aquatic & Recreation Center**

**1919 – 29<sup>th</sup> Street SW, Calgary**

**When: Every Saturday**

**(First session starts on February 24th, 2018)**

**Who: Open to ladies & girls of all ages**

**Time: 5:00 pm to 7:00 pm**

**Rate: \$8 - swim only**

**\$12 - with instructor, - Pay in advance**

**Contact: Farha Fatima**

**Phone: 403-969-9648**

**Email: farha1\_khan@yahoo.com**



ICNA Sisters Canada  
Islamic Circle of North America

**CALENDAR:**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>October 7</b>	<b>8</b>	<b>9</b> <b>Membership</b> <b>@ 7:00</b>	<b>10</b> <b>Property</b> <b>Enhancement</b> <b>@ 7:00</b>	<b>11</b> <b>Education &amp;</b> <b>Involvement</b> <b>@ 6:30</b>	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b> <b>Finance @</b> <b>7:00</b>	<b>16</b>	<b>17</b> <b>CSI @ 1:30 in</b> <b>H531</b> <b>Personnel @</b> <b>7:00</b>	<b>18</b>	<b>19</b>	<b>20</b> <b>Members</b> <b>Meeting @</b> <b>Grace</b> <b>Lutheran</b> <b>@ 10:00</b> <b>am</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b> <b>Board</b> <b>Meeting @</b> <b>6:45</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b>	<b>30</b>	<b>31</b> <b>Halloween</b> <b>Event</b>	<b>November 1</b> <b>New Member</b> <b>Workshop @</b> <b>7:00</b>	<b>2</b>	<b>3</b>
<b>4</b>	<b>5</b> <b>Newsletter</b> <b>@ 7:00</b>	<b>6</b>	<b>7</b> <b>Property</b> <b>Maintenance</b> <b>@ 7:00</b>	<b>8</b> <b>Entertainment</b> <b>@ 7:00</b>	<b>9</b>	<b>10</b>
<b>11</b>	<b>12</b>	<b>13</b> <b>Environment</b> <b>@ 7:00</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b> <b>Winter</b> <b>Social @</b> <b>Rutland</b> <b>Park</b>
<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>
<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b> <b>Board</b> <b>Meeting @</b> <b>6:45</b>	<b>29</b>	<b>30</b>	





## **COMMITTEE CONTACTS: 2018 – 2019:**

### **C.S.I. (Co-op Seniors Interests)**

Chair: Lucille Ranchuk

Board Liaison: Isabell Reznik

### **Education and Involvement**

Chair: Judy Silzer

Board Liaison: Helen Serrurier

### **Elections**

Chair: Marie Forester

### **Entertainment and Social Events**

Chair: Sandy Christensen

Board Liaison: Jenn Jenkinson

### **Environment**

Chair: Russ Chandler

Board Liaison: John Preston

### **Finance**

Chair: Maria Brogowski

Board Liaison: John Preston (Treasurer)

### **Grievance & Resolution**

Chair: Georgia Gardiner

### **Honours and Awards**

Chair: Audrey Templeton

Board Liaison: Joanne Mick

### **Membership**

Chair: Sandy Christensen

Board Liaison: Isabel Ciok

### **Newsletter**

Chair: Kim Spence / Sonya Nadon

Board Liaison: Isabell Reznik

### **Personnel**

Chair:

Board Liaison: Kelly Edwards

### **Property Maintenance**

Chair:

Board Liaison: Mike Cooper

### **Property Enhancement** (includes Parking and Security)

Chair: Wayne McAdam

Board Liaison: Helen Serrurier

Committees can be contacted by calling the office at 403-246-2746 Ext. 102 or emailing [janine@sarceemeadows.coop](mailto:janine@sarceemeadows.coop)

### **After Hours Emergency Maintenance:**

In the event of an emergency maintenance situation after hours please call the Emergency Maintenance Cell Phone at:

**403-813-2783**

