



SARCEE MEADOWS HOUSING CO-OPERATIVE LTD.

GUIDELINES

SUBJECT: **Lawn Sales - Guidelines**

ORIGINAL DATE OF APPROVAL: April 28, 1994

APPROVED BY: The Board of Directors

DATE OF AMENDMENT OR REPLACEMENT: March 7, 1996

In accordance with their job description, it will be the responsibility of the *Entertainment and Social Events Committee* to organize lawn sales.

Guidelines for lawn sales include, but are not limited to, the following:

1. In so far as possible, two [2] lawn sales will be held annually in SMHC. One in the spring and one in the fall. The date and time frame will be approved by the Board of Directors.
2. Advertising for the lawn sale will consist of internal flyers for the members offering them the opportunity to participate. A copy of these guidelines will be attached to the internal flyer. An ad will be placed in the local newspaper making the public aware of this activity. If possible, signs will be posted within the community: i.e. the window of local stores, large signs installed on the boulevards, etc.
3. Sarcee Meadows will not provide tables; participants are responsible for their own set-up.
4. Each participant will be requested to pay an amount to be established by the Board of Directors.
5. A space will consist of three [3] meters [approximately 10 ft.] in width.
6. Non-members who wish to have a space, must be sponsored by a member: i.e. provide the unit number of a member who is willing to be responsible.
7. The committee will assign a committee member who will be responsible to collect the cost of a space and record the unit of participants or the sponsor's unit number. This will ensure that should the information be required after the lawn sale; records will have been kept.
8. All participants will be responsible to ensure that their space is cleaned up and that no damage has occurred to any of Sarcee Meadow's property. If there is damage, or a mess left, the member or sponsor member will be held responsible.