



SARCEE MEADOWS HOUSING CO-OPERATIVE LTD.

**OPERATIONS POLICY**

SUBJECT: **Withdrawal From Joint Membership**

ORIGINAL DATE OF APPROVAL: June 1988

APPROVED BY: Board of Directors

DATE OF AMENDMENT OR REPLACEMENT: February 2000, May 2005, February 2007

---

An application to withdraw from joint membership in SMHC must be signed by all persons comprising the joint membership.

In the event this does not occur, the Co-operative will:

- a) Contact in writing, the individuals remaining in the unit to obtain verification that a shareholder still resides in the unit.
- b) if the member remaining in the unit is not able to make contact with the member who moved out, the Co-operative will attempt to obtain the necessary written documentation.
- c) if after six (6) months, no documentation has been received, the name shall be taken forward to the Board of Directors for automatic removal.