

SARCEE MEADOWS HOUSING CO-OPERATIVE LTD.

HOME IMPROVEMENT(S) APPLICATION FORM

UNIT: _____ UNIT TYPE: _____ DATE: _____

MEMBER: _____ PHONE _____

DESCRIPTION OF IMPROVEMENT (include diagram showing location, sizes etc.):

_____ New Improvement _____ Change to previously approved Improvement

WORK WILL BE DONE BY _____

I agree to abide by the following terms and conditions:

- I fully understand that Sarcee Meadows Housing Co-operative Ltd. is not responsible for any current and/or future costs associated with the above alteration, deletion, or addition. Furthermore, in the event that I move from my unit, that the maintenance, replacement, and/or removal of the improvement(s) are solely my responsibility.
- I have reviewed the current Home Improvement Policy and guidelines and I agree to abide by them. Should I decide to remove any or all of the improvements listed above, I shall obtain written permission from SMHC and I shall restore the unit to its original, or better condition.
- If any of these improvements are paid for under the time payment plan, they must remain with the unit.
- I agree to have this home improvement completed within one year of approval as laid out in the submitted and approved Home Improvement Application Form.
- If this home improvement results in an ordered item from SMHC, I understand that I am responsible for all associated costs should I cancel the order.
- I understand that on move out the unit must meet SMHC Move out Standards. This includes, but is not limited to, the removal of this home improvement at the time of move out.

Home Improvement Liability Disclaimer

Sarcee Meadows Housing Cooperative Ltd. recommends that all projects be prepared by a professional. The intent of the Home Improvement process is to review the project request allowing the applicant to move ahead with their project if it is allowable by Sarcee Meadows Housing Cooperative Ltd. Policy. The Home Improvement must follow applicable codes pertaining to the project ensuring that upon completion the project will conform to Federal, Provincial and or local City Building and Construction Code or Codes.

Sarcee Meadows Housing Cooperative Ltd. (Or employee's acting for Sarcee Meadows Housing Cooperative Ltd.) Do not assume any responsibility for the project or the information provided by the Home Improvement in the review process. It is the responsibility of the Contractor,

Persons or Member performing the work to ensure that all the provisions including permits that pertain to your project are met. It is the members' responsibility to call for all inspections when a permit is required. On projects that have permits, Sarcee Meadows Housing Cooperative Ltd. must be given a copy of the pass or fail from the inspection or inspections for our records.

Failing to comply with these terms, will put your project in jeopardy of removal, at the members cost.

Sarcee Meadows Housing Cooperative will not approve the installation of any used materials in or out of the units.

Date:

Members

Signature:

Members

signature:

Sarcee Meadows Housing Co-operative Ltd., grants approval with the improvement listed on the reverse side, under the following conditions:

Materials to be returned to SMHC Maintenance Shop are:

Other Conditions:

For Office Staff Only:

Date this _____ day of _____, _____